

## IAT Meeting Wise Agenda Template

<b>Meeting Agenda:2</b> <b>Date:</b> 12/10 <b>Start Time:</b> 4:00 <b>End Time:</b> 5:25 <b>Location:</b> Cyber lounge	<b><u>Norms:</u></b> <ol style="list-style-type: none"> <li>1. Take an inquiry stance</li> <li>2. Assume positive intentions</li> <li>3. Ground statements in evidence</li> <li>4. Stick to protocol and ensure all voices are heard</li> <li>5. Be here now</li> <li>6. Start and end on time</li> </ol>	
<b><u>Topic:</u></b>	<b><u>Attendees:</u></b> Facilitator: Smith Note taker: Alexander Timekeeper: Dunbar Summarizer: Braiman Snacks: Dunbar and Alexander Other:  Alexander, Braiman, Dunbar, Dunne, Holmes, Jones, Smith, Vargas-Perez Students: Joshwa Chartrand , Jacob Carrion, Signorino Parent: Bethany Carrion, Eliza Rodriguez	
<b><u>Meeting Objectives:</u></b> <ul style="list-style-type: none"> <li>• Celebrations</li> <li>• Topics from constituents</li> <li>• Clubs</li> <li>• PD Submissions</li> <li>• Parent Report</li> <li>• Miscellaneous</li> </ul>		
<b>To prepare for this meeting, please:</b> <ul style="list-style-type: none"> <li>• Read this agenda ___ and reply to ___ with feedback by ___</li> <li>• Other pre-work</li> </ul>		
<b>Schedule:</b>		
<b>Time:</b>	<b>Minutes:</b>	<b>Activity:</b>
4:00-4:02	2	Check-in and review norms - Sticking to protocol and <b>ensuring all voices heard</b> might be an area for us to focus on
4:02-4:08	6	Review next steps from our previous meeting <ul style="list-style-type: none"> <li>• Items moved to objective 2</li> <li>• 10th grade celebration was a success.</li> <li>•</li> </ul>
4:08-4:10	2	Review plus/deltas from our previous meeting

		<table border="1"> <thead> <tr> <th>Plus</th> <th>Delta</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> <li>• Virtual participation was fun!</li> <li>• Pizza</li> <li>• Constructive feedback</li> <li>• Started on time and ended early</li> <li>• Good participation</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>• Too many side conversations</li> <li>• Split responsibilities</li> </ul> </td> </tr> </tbody> </table>	Plus	Delta	<ul style="list-style-type: none"> <li>• Virtual participation was fun!</li> <li>• Pizza</li> <li>• Constructive feedback</li> <li>• Started on time and ended early</li> <li>• Good participation</li> </ul>	<ul style="list-style-type: none"> <li>• Too many side conversations</li> <li>• Split responsibilities</li> </ul>
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4:10-4:13	3	<p><b>Objective 1: Celebrations</b></p> <ul style="list-style-type: none"> <li>• 10th grade celebration was a success.</li> <li>• Elf on the Shelf <ul style="list-style-type: none"> <li>○ Good for morale!</li> <li>○ Good entertainment</li> </ul> </li> <li>• 11th and 12th grade skating party was a blast</li> <li>• 1st track meet <ul style="list-style-type: none"> <li>○ Went well!</li> <li>○ Times improved for all runners from last year</li> </ul> </li> <li>• Our School received an excellus grant from downtown <ul style="list-style-type: none"> <li>○ For stress management for employees</li> <li>○ Starts january</li> <li>○ 8 week program</li> <li>○ Each week we learn a new stress free activities <ul style="list-style-type: none"> <li>■ Monitor the stress assessment <ul style="list-style-type: none"> <li>• Before and after the 8 weeks</li> </ul> </li> <li>■ There will be weekly drawings for prizes</li> </ul> </li> <li>○</li> </ul> </li> </ul>				
4:13-4:40	27	<p><b>Objective 2: Topics from constituents</b></p> <ul style="list-style-type: none"> <li>• College Readiness Skills for high achieving students (Holmes) <ul style="list-style-type: none"> <li>○ Kids struggle when going to college</li> <li>○ Small groups for study sessions during BOLT <ul style="list-style-type: none"> <li>■ Bolt Alternative</li> </ul> </li> <li>○ Check schedules to see which teachers are available to support students</li> <li>○ RIT opening to get the experience? <ul style="list-style-type: none"> <li>■ Look at requirements</li> <li>■ Push to make sure they meet those said requirements</li> <li>■ FREE TUITION!!</li> </ul> </li> <li>○ Push 2+2 programs <ul style="list-style-type: none"> <li>■ Kids may not be ready for a 4 year school</li> <li>■ SAT's won't be looked at</li> </ul> </li> <li>○ What about trade school information?</li> <li>○ Create the skills that are needed for college readiness <ul style="list-style-type: none"> <li>■ What grades?</li> <li>■ Push kids to where they want to excel?</li> <li>■ What outside school skill sets do they need?</li> <li>■ Tier 1 Skills needed to be taught year around</li> </ul> </li> </ul> </li> </ul>				

		<ul style="list-style-type: none"> <li>■ So T</li> <li>● Revisit feasibility of sending 5 week reports centrally (Dunne) <ul style="list-style-type: none"> <li>○ This IS doable using the current grades report in PowerSchool</li> <li>○ Time-wise, it would take 2-3 days of someone (probably Dunne) solely committing time to cleaning the data up to allow for a mail merge <ul style="list-style-type: none"> <li>■ Would we want to allocate time for this? <ul style="list-style-type: none"> <li>● Yes or No</li> </ul> </li> <li>■ If so, do we want to mail reports home or simply send them home with students? <ul style="list-style-type: none"> <li>● Mail home or hand to students</li> </ul> </li> <li>■ TOO EXPENSIVE TO MAIL</li> <li>■ We need to do it with the student</li> <li>■ We can do it in BOLT <ul style="list-style-type: none"> <li>● Keep track if students bring them in</li> <li>● Less students to keep track of</li> <li>● Parent signatures needed and brought back to BOLT</li> <li>● Can be done by wednesday</li> <li>● Can Have a master list</li> <li>● Wont have the assignment list and no comments</li> <li>● Just a mini report</li> <li>● Admin will send email to staff stating that they need grades updated! <ul style="list-style-type: none"> <li>○ BY TUESDAY!</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> </ul> <li>■</li> <li>● Fieldtrip: Fun vs field work and criteria for student attendance (Dunbar) <ul style="list-style-type: none"> <li>○ All field trips, none are fun</li> <li>○ All can be considered building relationships with students</li> <li>○ Student attendance is the issue</li> <li>○ What's the criteria for students to participate</li> <li>○ Can't prevent students from "academic field studies"</li> <li>○ Too Many absences for the kids.</li> <li>○ Students should be able to go</li> <li>○ Incentives (FUN) vs. Field study</li> <li>○ Behaviors Caused Failures</li> <li>○ One teacher cannot veto a student</li> </ul> </li> <li>■</li> <li>● Rick's review of ESSA guidelines and elective SWD support <ul style="list-style-type: none"> <li>○ State mandated/District decision</li> <li>○ We have no say in it</li> <li>○ Health is a core subject</li> <li>○ Electives are not given the supports for the students</li> </ul> </li>
4:40-4:45	5	<b>Objective 3: Clubs</b> <ul style="list-style-type: none"> <li>● Greenhouse (Approved)</li> <li>● 9th Grade leadership Club <ul style="list-style-type: none"> <li>○ Fundraisers</li> <li>○ Applied to be members and support the students</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ Approved</li> </ul>
4:45-4:55	10	<p><b>Objective 4: PD Submissions</b></p> <ul style="list-style-type: none"> <li>● Review submitted plans <ul style="list-style-type: none"> <li>○ Proposal for teachers collaboration</li> <li>○ Instrument cultural responsive lessons</li> <li>○ Student can self reflect</li> <li>○ Separate from wednesday PD</li> <li>○ Consistency throughout every classroom</li> <li>○ Reflect on what we are doing and have students reflect on their learning</li> <li>○ This is being created Now</li> <li>○ PD's are being approved</li> <li>○ Kim will walk around and collect signatures</li> </ul> </li> </ul>
4:55-5:05	10	<p><b>Objective 5: Parent Report</b></p> <ul style="list-style-type: none"> <li>● 11/21 meeting <ul style="list-style-type: none"> <li>○ Robotics</li> <li>○ Padres Comprometidos <ul style="list-style-type: none"> <li>■ Waiting response from Superintendent</li> </ul> </li> <li>○ ENL PARENT INFO NIGHT</li> <li>○ Raffle <ul style="list-style-type: none"> <li>■ Spa Themed</li> </ul> </li> <li>○ Next meeting next week</li> <li>○ Talent Show <ul style="list-style-type: none"> <li>■ Will have security</li> </ul> </li> <li>○ Pot smoking and odor of students <ul style="list-style-type: none"> <li>■ Locking doors</li> <li>■ Stationing Locations including basement to prevent the smoking</li> <li>■ Locking bathrooms throughout the day</li> <li>■ Share with parents that everyone is aware and trying to prevent it as much as possible</li> </ul> </li> </ul> </li> <li>○</li> </ul>
5:05-5:15	10	<p><b>Objective 6: Miscellaneous</b></p> <ul style="list-style-type: none"> <li>● Tighten up SBPT minutes approval and dissemination</li> <li>● Danielson is what our observations framework focus is.</li> <li>● Phone Numbers not updated in powerschool <ul style="list-style-type: none"> <li>○ If teachers find a new working number, email it to Maria and Kim in the office.</li> <li>○ Share as soon as possible so it can be updated in the system</li> </ul> </li> <li>● Committees <ul style="list-style-type: none"> <li>○ Liaisons still needed for Restorative Practices (ALEXANDER)</li> <li>○</li> </ul> </li> </ul>
5:15-5:20	5	<p><b>Review Next Steps:</b>  Snacks: Braiman and Jones  Holmes: Time Keeper  Dunbar: Notetaker</p>

		Jones: Back Up Notetaker	
5:20-5:23	3	Assess what worked well about this meeting and what we would have liked to change:	
		Plus	Delta
		<ul style="list-style-type: none"> <li>• Two students</li> <li>• Two Parents</li> <li>• Subs</li> </ul>	<ul style="list-style-type: none"> <li>• Gluten Free Snacks</li> </ul>

SBPT Member	Agreement with minutes
Brianna Alexander (teacher)	Signed on separate sheet at meeting
Nancy Braiman (teacher)	Signed on separate sheet at meeting
Bethany Carrion (parent)	Signed on separate sheet at meeting
Francine Desiato (teacher)	
Latoya Dunbar (teacher)	Signed on separate sheet at meeting
Elizabeth Dunne (teacher)	
Donna Groff (admin)	
William Holmes (teacher)	Signed on separate sheet at meeting
Kimberly Jones (teacher)	Signed on separate sheet at meeting
Shelly Rosenberg (teacher)	
Anthony Rotoli (teacher)	
Stacey Signorino (teacher)	
Richard Smith (admin)	Signed on separate sheet at meeting
Steven Soprano (admin)	
Marta Vargas-Perez (parent liaison)	Signed on separate sheet at meeting